

# Worthy's Festival Meeting

Minutes of the Meeting held on Wednesday 26<sup>th</sup> July 2017 at the Worthy's Sports and Social club

Present: Chair of the meeting: Sarah White(SW)

Treasurer: Alison Skillen (AS),

Jane Rutter(JR), Robin Cooke(RC), Malcolm Prince (MP) Fred Phillips (FP) Rob Fellows (RF) Phil Allen (PA), Lee Welden (LW)

1.Apologies: Mandy Hallisey (MH) Gill Froude (JF) Paul Blythin(PC), Paul McKenna(PM), David Woolford(DW), Alison Woolford(AW), Paul McKenna (PM) Dorry Hudson (DH), San Conroy (DC), Sue Tinkler (ST)

Dan Conroy (DC) SW error – DCsent a text shortly after start of meeting, to say could attend if needed around 8.15, no response so DNA

In the absence of DH (Secretary), PA agreed to take minutes for the meeting

2.Minutes from meeting (Wednesday 7<sup>th</sup> June 2017)

PA pointed out that he would not be digging a trench of 5x75m for the archaeological dig, it would be 0.6 x 10m

Minutes otherwise agreed and signed.

### 3.Treasurers Report

AS running late – we briefly talked about being turned down for a grant from WCC on the basis that although we had a number of new events that would come under cultural criteria, these were mainly at no charge – repeat events were not eligible

We had however been successful in securing grants from Jackie Porter's members fund from HCC and also from Kings Worthy and Headbourne Worthy Parish Councils

MP had also managed to secure a further £300 from HCC on top of the £800 we have jointly obtained

### 4. Matters Arising

#### Cart & Horses /Beer tent –

It was proving difficult to make contact with the Cart & Horses re advertising or whether they could run a beer tent, but they were very keen initially. SW will persist (post meeting note – contact established)

#### Children's Entertainment/Food Church Green –

We have confirmed bands between 2 and 6pm,  
Stage from Kings Worthy Primary School,  
Skanska to help with set up, tenting from scouts,  
PA system via Christine Cook.

Juggling Jake and the Days' fairground rides confirmed.

We also now have Emma Lowres running a childrens' drop in Art Workshop.

The church are providing teas and icecream,  
Parish Council Pimms stall  
and Scouts a BBQ.

LW to investigate possibility of an assault course from Worthy Down

Winchester Theatre Arts Company / Worthy Players –

We have got agreement from the Theatre Arts folks to reduce their prices for the Festival production, Worthy Players being asked if they could do similar

Open Gardens

There are a number confirmed on both Saturday 16<sup>th</sup> and Sunday 17<sup>th</sup> – JR said that her garden would also be available

Sunday 17<sup>th</sup>-

Street parties – few so far, but more expected

Open Gardens

History Group presentation/walk

Archaeology dig commences

Church Paddock Fishery have offered an open day with taster fishing, bouncy castle, mini farm, bouncy castle and BBQ

During the week -

Extra events confirmed are Mens' Sheds presentation, Health walks and Bubbles event

Final Sunday –

Bottom field events include Connecting Kings Worthy/SEE presentation,

Worthy Conservation Volunteers building hedgehog houses alongside

HAB presentation boards on their Green and Ecological aspects of their site.

We were also keen to promote the Orchard due to be planted now in the winter and

allotments. HAB unfortunately are not able to provide a presentation on this as originally

thought. They have recommended a Community Orchard group, based in Manchester who

aid with community engagement – they could run an event for £575 but this would be a

Festival expense – we discussed that this may be something that we could ask WCC for a

grant for – after discussion all felt that this would not be a good use of a grant. It was

discussed asking more local community orchard groups if they could help – PA suggested a

particular local group he is aware of. SW to confirm with HAB what they are planning further

re the orchard initially

Mike Roberts, HAB MD has agreed to present prizes on the Sunday afternoon re Flower,

Fruit and Produce, Dog Show and Square Mile Competition

MP discussed that he would prefer to use a megaphone rather than the small PA system we had

agreed to purchase (the latter would still be very helpful for Gardeners' Questions in the

week and other Sunday events. LW will investigate if the army can provide, he also agreed

to ask for marshalls and a senior army officer to present medals for the run

#### Treasurers Report (continued)

Current balance once all billed amounts collected in circa £8000, before costs – most already allocated, but with a good cushion

Even without WCC grant, fairly healthy balance

AS to be added as a bank signatory – proposed by SW, seconded by RC, agreed by all

#### Matters Arising (continued)

King Charles / Army band ?staging etc

KC keen to host final event, but brewery will not contribute to fireworks. We discussed that

KC should be encouraged to host another event or two and take out a paid advert in the

programme

LW to confirm Army Band for Sunday evening along with staging and PA – to liaise with RC

id cover was needed

#### Children's entertainments at Eversley

Events over the Eversley weekend discussed and agreed to invite a skateboard demonstration event on the MultiUse Games Area on the Saturday and the Days to provide fairground rides on the Sunday, probably 3 as Mr Day has suggested

#### Photography competition – Instagram/Facebook/Email

This would continue over the full week, Camera club asked to narrow down entries week following the Festival and on-line vote for winner

#### Marquee staging for Eversley Weekend

Still expecting to use school staging. SW to discuss with DC

#### Food Festival

It was discussed that one supplier had had to pull out, leaving only one on the Sunday lunchtime, to consider asking Guides to do a vegetarian option or similar. SW to discuss with DC

#### 5. Risk Assessments

Health and Safety Policy as circulated was proposed for acceptance by SW, seconded by JR, accepted by all. PA suggested using Health and Safety Executive Risk Assessment template – agreed this was a good plan – this would be circulated to all event leads and RC and PA would advise on these. Discussed that these were active documents that needed to be followed, not a paperwork exercise

#### 6. Programme

SW has been approaching all event organisers for their contributions and has made a good start on this – all information to SW within the week please. Pull out brief programme layout options presented, and one was approved

We discussed LWs offer of trying to get the programme printed at very cut price or even for free, but it was felt that at this stage we had effectively already agreed a contract with our current printer

#### 7. Banners/Posters/Charters signs

JR asked to organise both design and printing of banners – SW and JR to liaise re sites.

SW already approached a number of householders around the villages for sites for Charters – we need 20, any other suggestions for prominent sites welcomed

#### 8. Website/Social media

Further details on events would be requested in due course for the website

Volunteers asked to help with Facebook and Twitter use during Festival week. AS to help with Facebook, JR with Twitter

#### 9. Insurance, Fire Extinguishers / Licences

First two all in hand

SW and AS would organise licences nearer the time – agreed to apply for entertainment licence up to 11.30pm Saturday 23<sup>rd</sup> as previously.

#### 10. AOB

##### Beer Festival

Now 10 beers (including one from local brewery Alfreds Brewery) and 3 ciders, including takeaway options – containers supplied by the Sports and Social club. RF to send provisional list for programme to SW

##### Festival Tabards

MP had obtained a quote for £99.24 for 25 available in fluorescent orange or green with black printing. Discussed options of coloured logo – this would incur extra £40 Agreed black on orange probably best, to ask ST for opinion and then order = 10 M, 10L and 5 XL

#### Grant

Further discussions on this – committee accepted current effort on WCC application and difficulties of matching criteria. AS to resubmit with bus hire for final Sunday, if we can get quote in time, bearing short timescale for this – if unsuccessful, no further action

#### Fireworks

It was felt that funds were probably sufficient to cover a slightly reduced firework event, up to £1000, previously £1800 paid by sponsor. Maybe encourage the provider also to take out an advert to bring down costs

Meeting ended at 21.30

Next meetings to be held on Wednesday 16<sup>th</sup> August and Tuesday 5<sup>th</sup> September, both at 7.30 at the WSSC.