

Worthy's Festival Meeting

Minutes of the Meeting held on Wednesday 27th June 2017 at the Worthy's Sports and Social club

Present: Chair of the meeting: Sarah White(SW)

Secretary: Dorry Hudson (DH)

Treasurer: Alison Skillen (AS),

Mandy Hallisey (MH) Gill Froude (JF) Malcolm Prince (MP) Fred Phillips (FP) Rob Fellows (RF) Phil Allen (PA)

Apologies : Robin Cooke(RC), Paul Blythin(PC), Paul McKenna(PM), Jane Rutter(JR), David Woolford(DW), Alison Woolford(AW)

Minutes from meeting (Wednesday 24th May 2017) agreed and signed.

Rob Fellows pointed out that his apologies were not noted in these minutes.

Treasurers Report

AS has sent out 15 invoices and also spoken to Kasey and Hill Farm.

AS said she has no contact for Merrits tree Services and has invoiced everyone else except WSSC – SW to provide contact details

We need to establish with Sports & Social club (WSSC) who will invoice who re the Ceilidh Band. 2 people have paid.

AS still has no bank statements although a letter has been sent to the bank re change of address so she currently doesn't know the balance.

AS said she will email SW and DH with bank details, so they can chase change of address.

SW asked if KWPC had forwarded any money yet (grant of £900) AS confirmed that they hadn't.

AS will email Chris Read (PC clerk) in regard to this.

AS will also email Headbourne Worthy re the grant application from them.

Chairman's Report

SW said that SSE have confirmed that they are going to pay for the marquee.

SW said that the PA hire is sorted for the Music Festival.

SW confirmed that re the Church Green event, Christine Cooke can get a dryhire of a PA system (similar to that used for the Church Fete) for £150, which she will wire up for the 1st weekend.

Matters Arising

- MP said he had previously used a megaphone for the Festival run. AS has researched small battery powered PA systems, one available to buy for £89 which would then be ours, for future events but is only good for speaking to approx 50 people. The next one

up would cost £169. Committee agreed that the latter would be a good plan for Gardeners' Questions, Festival Run, Dog Show, Flower and Produce etc, and could be used both for future Festivals and other community events

- MP will make enquiries with WCC for Microphones.
- SW said that we had had Security quotes for £300 or £460. Committee opted for the former with Code 9 Security who we have used in previous years
- SW said that the Ceilidh Band can do the Friday for £430 in the Marquee and will finish at 11pm, and the WSSC are paying half, also that Paul McKenna's band will play in the club at the same time.
- SW said that the King Alfred's bus is proving tricky but will get back to her to confirm if they can put the bus on.
- MH suggested that Mervyns bus company be approached and GF said that Mervyns coaches has a vintage bus. It was discussed that a bus on the first weekend was a luxury as the Spring runs regularly on Saturdays, but would be ideal on the second Sunday if possible and funds allow
- SW said that Mr Day the children's entertainer will do rides, and charges £1.50-£2 per ride, and donate a small percentage to the Festival funds, he will bring 5 attractions, and also asked if we want any activities at Eversley on the Sunday.
- SW also confirmed that Juggling Jake charges £250 for 3 hours, or £300 for 4 hours.
- SW asked if we should look around at other children's entertainers, AS pointed out that looking back at the costs of the last festival, where the stage etc was paid for, there should be no concerns re paying Juggling Jake for the 4 hour session - SW to go ahead and book him.
- GF said that St Marys would be willing to sell Ice Cream as well as teas.
- AS said that there are still a few people to be asked for donations, and SW said she will ask Volvo.
- SW will confirm with Derek Brockway re the History walk, before asking for any History Group availability in the Church during the Jazz and Folk Festival
- GF said she will arrange re the steps between Church Green and the Church Rooms, the Church Room toilets will be available
- SW confirmed that the Worthy Players are going to organise a bar for the Saturday night.
- SW confirmed that DC is still going to check with the Army as to whether they can provide a stage for the Music Festival, we also need to check re their (AGC band) needs at King Charles on last evening
- MH asked if food is organised for the Sunday and SW confirmed that a lot of food at different prices has been organised throughout the Eversley weekend

MP confirmed that Festival run meeting is on 3rd and asked whether Army Marshalls will be attending – this is to be confirmed.

MH said she will organise medals for the Dog show, Flower and Produce and the Festival Run.

SW will email the festival logo to go on the medals and to all re entry forms etc.

MP said that at a guess he has less than £100 to spend on other equipment for the run.

PHOTO COMP: The cut off is 6pm on the Saturday in order to give the photography group time to narrow down and judge the entries by the Sunday, for a public vote to further narrow down to the winning photo. PA suggested we consult with Stewart Newell re photography competition rules

SW said she will ask AW if she will judge the produce, but SW is going to suggest that the rules are relaxed.

We discussed said that there are two permanent trophies for all competitions, but medals for all. MH is investigating other trophies

SW confirmed that the King Charles are happy to be involved and happy to have the finale and will contact Fullers Brewery to ask if they will fund the fireworks.

SW said that PB and PM have the Jazz bands in hand.

CHURCH SERVICE: There will be a church service of thanksgiving held by the Bishop of Winchester on Sunday 17th in St Marys

SW said that JR will be taking care of organising the Street parties as she has done in the past.

OPEN GARDENS: SW will email a list of addresses of other suggestions and DH will approach them and ask if they would like to take part in the open gardens again.

Winchester Theatre Arts Company: This group will be performing at the Church Hall on Sunday 17th.

ARCHAEOLOGICAL DIG: PA confirmed that the dig will be 5 x 75 mtrs and that he will approach HAB re boards to put over the top when digging not in progress. PA will co- ordinate the dig, but details are yet to be decided. PA said that Children under 14 must be accompanied by an adult.

BEER FESTIVAL: RF has had a meeting with WSSC and said that its been decided that there will be 10 beers and 10 barrels, also that 2 ciders are a likely possibility. The Beer Festival will be held in the lounge at the WSSC on the Friday night, Saturday lunch time, and evening , and possibly Sunday morning.

SW went through the day to day events as on the programme.

TUBBS HALL EVENTS: There will be a Health Walk talk and maybe a tea party, possibly coordinating with Tuesday's Place.

MH said she will contact housing to ask if any older people may need a lift.

RISK ASSESSMENT: SW detailed the risk assessment policy as provided by RC

All agreed to follow this guidance

SW will email all with a blank and guidelines re risk assessment for their own individual event.

PA said he was happy to check over the H&S documents done for the various events and provide further guidance as needed..

SW asked DH if she will email around to ask if anyone has a First Aid Certificate.

MP said he will make enquiries as to where tabards can be purchased.

INSURANCE: AS is going to contact the previous broker and will liaise with the PC as to what is covered.

Meeting ended at 21.10

Next meeting will be held on Wednesday 25th July at 7.30, at the WSSC.